

CAPE TOWN PASTORS' FRATERNAL

(THE BODY OF CHRIST)

THE CONSTITUTION

June 2025

CONSTITUTION OF CAPE TOWN PASTORS' FRATERNAL
(THE BODY OF CHRIST)

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PREAMBLE TO THE CONSTITUTION

The Cape Town Pastors' Fraternal - The Body of Christ (**hereinafter referred to as "the fraternal"**) is a Membership Organization established by and for Pastors, Apostles, Evangelists, Prophets, Church Teachers and their churches in Cape Town and beyond. It is owned and controlled by Full Members of the fraternal. **Members join the fraternal on a voluntary basis.**

The control, accountability and responsibility for ongoing operations of the fraternal are exercised on behalf of the fraternal members by Trustees, an Executive Committee and Commissions appointed and elected by the general membership of the fraternal and accountable to them. Trustees, Executive Committee and Commission Members are unpaid.

Implementation of the fraternal operations is undertaken by a Secretariat composed of professional paid staff. In the absence of a Secretariat, the Executive Committee shall undertake and manage the day-to-day operations of the fraternal.

The Apostle, Pastors, Evangelists, Prophets, Teachers, and their churches which comprise the Membership of the fraternal remain separate autonomous organizations. All have the mission of spreading the message of salvation of Jesus Christ to the nations. They aim at contributing to the Great Commission of Jesus Christ given to the church, His Body, in Mathew 28:18-20.

CHAPTER 1

THE ORGANIZATION

1. Name

The name of the Association shall be the “Cape Town Pastors’ Fraternal – The Body of Christ.”

2. Vision and Mission

- a) The fraternal **envisions** a united body of Christ that worships God in Spirit and Truth.
- b) The **Mission** of the fraternal is to unite Ministers of the Gospel by bringing together the fivefold office of church leadership and their churches through different designed activities, regardless of their denominational affiliation.

3. Objectives of the fraternal

The objectives of the fraternal are -

- (a) To unite Ministers of the Gospel across the Body of Christ in Cape Town and beyond.
- (b) To promote the capacity building of the fraternal members at all levels so that the Body of Christ can effectively and efficiently execute its mandate as provided for in Matthew 28:18-20.
- (c) To create a platform from which churches can work together in unity and oneness as they spread the gospel of salvation and disciple the church, the Body of Christ.
- (d) To act as a platform for humanitarian assistance to the general community.

4. Common Seal

The Governance of the fraternal shall have a common seal which shall consist of an endorsed stamp with the formal title of the organization. The Seal shall be kept in a safe place and shall not be used to endorse any document without the permission of the Executive Committee of the fraternal.

CHAPTER 2

MEMBERSHIP OF THE FRATERNAL

5. THE FRATERNAL shall have the following categories of Membership -

a. FULL MEMBERSHIP of the fraternal shall be open to all ministers of the Gospel who apply for Membership, who satisfy the membership requirements as contained in this constitution, and, who adhere to the Code of Conduct for all registered Ministers of the Gospel in the fraternal. This type of membership shall have the right to vote.

b. LOCAL CHURCH MEMBERSHIP shall be open to all local churches regardless of their denominational affiliation. Local church shall mean an individual grouping of believers, in one geographical area which is considered as a church. The members registered under this membership shall not have the right to vote.

c. HONORARY MEMBERSHIP shall be open to all fraternal groupings of Ministers of the Gospel located within the jurisdiction of The Cape Town Pastors' Fraternal – The Body of Christ. This membership shall not have right to vote.

6. Procedures for acceptance in the Membership

a) Ministers of the Gospel seeking membership of the fraternal shall first furnish the fraternal Secretariat with a filled-in application form which can be obtained from the same Secretariat (in the absence of the secretariat, the executive committee shall

receive the application forms through the office of the Secretary General). The applicant shall also present an expression of interest to join the fraternal.

- b) Applications shall be considered at the next meeting of the Executive Committee following receipt of the application.
- c) Membership shall be attained when members applying for membership into the fraternal pay their membership dues in full.
- d) Successful applicants shall be sent an invoice showing the due relevant membership fee. Date of membership shall be from the date of receipt of the Membership fee.

7. Failure to pay dues

- a) Members failing to pay their membership dues within three calendar months after receipt of a warning letter from the fraternal in respect of the invoice shall be deemed to have cancelled their membership and shall be NOT be eligible for benefits of membership or to participate in the governance of the fraternal.

8. Due in Arrears

- a) Members who fail to pay their membership fee in any one year, and have not formally resigned from membership shall be required to pay arrears in subscriptions before being accepted back in to the fraternal.

9. Expulsion from membership

- a) The Executive Committee shall have powers to expel from membership any member whose conduct the Executive Committee, on receipt of a recommendation from the Disciplinary Commission, considers to bring the fraternal into disrepute: provided that no member shall be expelled without being given a chance to be heard.

10. Appeal

- a) Any member that has been expelled may appeal to the Annual General Meeting of the fraternal. The decision of the Annual General Meeting shall be final and binding.

11. Resignation from membership

- a) Any member that wishes to resign from membership of the fraternal may do so by means of a letter written to the Chairperson of the Executive Committee of the fraternal.

CHAPTER 3

GOVERNANCE OF THE FRATERNAL

12. Authority of members

- a) Sovereign authority of the fraternal shall lie with the Annual General Meeting which shall consist of all full members of the fraternal.
- b) Only full members that are fully paid-up shall have the right to vote within the fraternal.

13. Annual General Meeting

- c) Each year, there shall be an annual general meeting which shall be attended by all members of the fraternal.

14. Quorum at the Annual General Meeting

- a. The quorum at the Annual General Meeting shall be 50% of the number of fully paid up members.
- b. If the number of members present at any Annual General Meeting does not constitute a quorum, the meeting shall be adjourned for seven days and shall be reconvened at the same place and time.

- c. The Fraternal Coordinator shall give four days written notice of the adjourned meeting. In the absence of the coordinator, the secretary of the fraternal shall write the notice.
- d. If at such a reconvened meeting, a quorum is not formed within fifteen minutes from the scheduled time of the meeting, members present shall be deemed to have formed a quorum.

15. Duties of the Annual General Meeting

The duties of the Annual General Meeting shall be:-

- a. To receive Annual Reports for the year from the Trustees and from the Executive Committee and all Commissions;
- b. To receive Audited Accounts for the previous financial year from the Finance and Budget Commission;
- c. To receive Reports from the Commissions;
- d. To appoint Auditors for the forthcoming year;
- e. To receive Reports from the Zone Committees;
- f. To vote for Trustees, members of the Executive Committee and members of Commissions;
- g. To agree on the rate of annual subscription to the fraternal for each category of membership which shall come into force the following January 1st;
- h. To make such alterations to the Constitution as may be thought necessary subject to the rules relating to constitutional changes as laid in Chapter 14;
- i. To receive nominations by Trustees in respect of honorary membership of the fraternal; and
- j. To transact any other legally relevant business.

16. Notice of Meetings

- a. The fraternal secretariat shall be responsible for sending notification of the date, time and place of the general meetings of the fraternal.

- b. Where voting for office holders shall take place, notification shall be sent to members five full working weeks prior to the date on which the meeting is to be held.
- c. Where meetings are for electing office holders of the fraternal, each member shall receive a nomination form in respect of each election which is to be held.
- d. Nomination forms shall be received back by the secretariat within one week of receipt by the member.
- e. Where voting for office holders is not expected to take place, notification of the meeting shall be sent to members three full working weeks prior to the date on which the meeting is to be held.

17. Request for Special General Meeting

- a. A Special General Meeting may be convened by the Secretariat on receipt by the Executive Committee of a request for such a meeting signed by the Chief Executive and/or the Chairperson of the Executive Committee of not less than twelve members which are in full membership of the fraternal.

18. Request from Trustees for Special General Meeting

- a. The Executive Committee shall call for a Special General Meeting if requested to do so by vote of the Trustees of the fraternal.

19. Request from the Executive Committee for Special General Meeting

- a. The Executive Committee may itself call a Special General Meeting

20. Notification of Special General Meetings

- a. Notice of the date, time and place of the Special General Meeting shall be sent to members not less than three working week prior to the meeting being held.

CHAPTER 4

POWERS OF THE FRATERNAL

21. Powers of The Fraternal

The fraternal shall have powers to -

- a. Do or cause to be done such actions as shall permit the achievement of its objectives as laid down in this Constitution;
- b. Raise funds by way of borrowings, donations of gifts of money or other property for the furtherance of its objectives;
- c. Purchase assets and/or take on lease and property for the furtherance of its objectives;
- d. Sell, let, mortgage, dispose of or otherwise deal with any of its property for the due performance of its functions and/or the promotion of this objectives;
- e. Employ any person upon such terms and conditions and remuneration as may be considered by the executive committee to be necessary
- f. Enter into any contract with any person or body corporate for the furtherance of its objectives; and
- g. Generally do all such things which a body corporate, may by law perform..

CHAPTER 5

TRUSTEES OF THE FRATERNAL

22. The Board of Trustees

- a. There shall be a Body of Trustees of the fraternal established under this article.

23. Duties of the Trustees

- a. The Trustees of the fraternal shall legally be responsible for the fraternal.

- b. The trustees shall serve in unpaid capacity.
- c. Trustees shall delegate to the Executive Committee the responsibility for overseeing the implementation of policies and strategies set by the Annual General Meeting and for the direction of day-to-day management of the fraternal.

24. Right to nominate honorary members

- a. The trustees or the Executive Committee may recommend at an Annual General Meeting, the names of pastors' groups that exist within the jurisdiction of the Cape Town Pastors Fraternal to be members of the fraternal if they show interest in the fraternal.

25. Duties of the Trustees in respect of assets

- a. Trustees shall ensure that the assets of the fraternal are kept in good order, are within the control of the fraternal and are being used in a way which furthers the objectives of the fraternal.

26. General Oversight of the fraternal

- a. Notwithstanding the duty of the Executive Committee to manage the affairs of the fraternal on behalf of the members, trustees have a general duty to ensure that the Executive Committee and its committees are within the spirit and letter of this constitution.

27. Number of Trustees

- a. There shall be five (5) members appointed by the Annual General Meeting of members of the fraternal who shall be elected as Trustees.

28. Qualifications of the Trustees

- a. Trustees shall be ministers of the Gospel in good standing with this constitution and all policies of the fraternal.
- b. The nominated ministers shall also be in good standing with their church constitution and guidelines or policies.

- c. Trustees may not, during their term of office as Trustees, also be members of the Executive Committee.
- d. Persons nominated to be Trustees of the fraternal shall not be elected members of political parties.
- e. Any Trustees whose status changes in respect of the qualifications shown in this Article, shall be required to resign from office and a causal vacancy shall be declared.

29. Tenure of office of Trustees

- a. Trustees shall serve the fraternal for a period of two years.

30. Re-election

- a. Retiring Trustees may be nominated for re-election of up to one additional term of office.

31. Failure to attend Trustee meetings

- a. If a Trustee fails to attend three consecutive meetings without, in the opinion of the remaining Trustees, sufficient reason, the place of that Trustee shall be declared a casual vacancy.

32. Election of Chairperson and Vice Chairperson

- a. At their first meeting after the Annual General Meeting, the Trustees shall choose a Chairperson and Vice Chairperson.
- b. The duties of the Chairperson and Vice Chairperson shall be those normally associated with that office, according to this constitution and the By-Laws.

33. Quorum

- a. At any meeting of Trustees, any three Trustees shall constitute a quorum.

34. Number of meetings

- a. The Trustees shall meet at least twice a year.

35. Casual Vacancy

- a. Casual vacancies shall be filled at the next Annual General Meeting. A person elected to fill a casual vacancy shall complete the term of the person she/he replaced.

CHAPTER 6

THE EXECUTIVE COMMITTEE OF THE FRATERNAL

36. The Executive Committee

- a. There shall be an Executive Committee of the fraternal established under this article.

37. Duties of the Executive Committee

- a. The Executive Committee shall be responsible to the membership of the fraternal in respect of the good and efficient management of the fraternal.
- b. Members of the Executive Committee shall serve in an unpaid capacity.

38. Number of members of the executive committee

- a. There shall be ten members of the Executive Committee consisting of the President, Deputy President, Secretary General, Deputy Secretary General, Treasurer General, Deputy Treasurer General and four committee members.

39. Qualifications to serve on the Executive Committee

- a. Full paid-up members of the fraternal shall be eligible for election to serve on the Executive Committee.
- b. Members who are in good standing with the constitution and policies of the fraternal as well as their church shall be eligible to be elected.
- c. Members of political parties may not be eligible to serve in the Executive Committee.

40. Tenure of Office of the Executive Committee

- a. The tenure of office for each elected member to serve in the Executive Committee shall be two years.

41. Re-election

- a. A retiring member of the Executive Committee shall be eligible for re-election.

42. Failure to Attend Meetings

- a. If a member of the Executive Committee fails to attend three consecutive meetings of the Executive Committee, without, in the opinion of the Executive Committee, good and sufficient reason, the place of that individual in the Executive Committee shall be declared a casual vacancy.

43. Quorum of meetings of the Executive Committee

- a. At the meeting of the executive committee, six members shall constitute a quorum.

44. Role of the President/Deputy President of the Fraternal

- a. The **Chairperson** of the fraternal shall have the title “**President of the Fraternal**” and shall have the right, for as long as he/she shall hold the office of the Chairperson of the fraternal, to:-
 - i. Open, close and chair meetings of fraternal members, workshops etc. organized by the fraternal.
 - ii. Represent the fraternal during public and community engagements.
 - iii. Speak on behalf of the fraternal when called upon to do so.
 - iv. Prepare press releases, write articles, respond to the mass media as occasion requires.
- b. The **Vice Chairperson** (with the title “**Vice President of the Fraternal**”) may deputize for the Chairperson of the fraternal in all or any of the above roles as required.
- c. In the absence of the secretariat of the fraternal, the Deputy President shall be responsible for coordinating all the Zones within the jurisdiction of the fraternal.
- d. All the Zone Committees and their Coordinators shall report to the Deputy President.

45. Meetings of the Executive Committee

- a. The Executive Committee shall meet at least four times in the year to transact business. An extraordinary meeting may be called by the executive committee as for as long as it is required at any time of the year.

46. Commissions of the Executive Committee

- a. The Executive Committee shall have Sub-committees (**called Commissions**) elected at an annual General Meeting, reporting to it and through it to the general membership of the fraternal.
- b. The Executive Committee may establish such other sub-committees, not elected in the Annual General Meeting, as they deem fit, for the purpose of fulfilling specific tasks for the furtherance of the objectives of the fraternal, and may dissolve them at the end of their tasks.
- c. The tenure of office for the Executive Committee and all Commissions shall run concurrently.

CHAPTER 7

ZONE GOVERNANCE OF THE FRATERNAL

47. The Zone

- a. The overall jurisdiction of the Cape Town Fraternal – The Body of Christ, shall be divided into Zones.
- b. The zones shall be headed by a Zone Coordinator who shall be elected at Annual Zone Meeting held by the Ministers of the Gospel belonging to a particular Zone.

48. Zone Meetings

- a. There shall be, in each zone, at least four meetings annually, of all fraternal members that reside or have their churches located in those particular zones.

49. Zone Committees

- a. At one zone general meeting each year, members of the zone shall elect a Zone Committee. The zone committee shall comprise of The Zone Coordinator, The Deputy Zone Coordinator, The Secretary, The Deputy Secretary, and one Treasurer. The committee shall also have two committee members.
- b. The Zone Coordinator shall be an Ex-officio member of the Executive Committee, and shall represent the Zone at Executive Committee meetings, when called to attend. The Zone Coordinator shall delegate hi/her deputy if he/she is not available for the meeting.
- c. The provision of this constitution concerning members of the Executive Committee and political party allegiance shall apply mutatis mutandis to members ex-officio of the Executive Committee

50. Duties of the Zone Committees

- a. To promote the activities of the fraternal at Zone level.
- b. To facilitate coordination between church ministers in the Zone and the Executive Committee of the fraternal.
- c. To enforce the constitution and policies of the fraternal at Zone level.
- d. To fundraise for the fraternal at Zone level.
- e. To engage with as many ministers of the Gospel and their churches as possible at zone level, in order to introduce the fraternal to them.
- f. To support and engage with existing fraternal members through different zone activities.
- g. To represent the interests of the fraternal in the zone.

CHAPTER 8

COMMISSIONS OF THE FRATERNAL

51. Commissions

- a. There shall be Sub-committees of the fraternal established under this article to be called *“Commissions”*.

- b. Members of the Commissions shall be elected at an Annual or Special General Meeting

52. Duties of the Commissions

- a. The Commissions of the fraternal shall perform specific tasks and achieve goals as outlined in the terms of reference for each Commission.
- b. Terms of reference for each Commission shall be developed by the Executive Committee in consultation with the Board of Trustees. They shall be approved by the members at an Annual General Meeting or any Extraordinary General Meeting.
- c. The Commissions shall report to the Executive Committee on quarterly basis or as need may arise.

53. Number of members in the Commissions

- a. There shall be six members in each Commission who shall be elected at the Annual General Meeting.
- b. Three members of the Commissions shall retire annually.

54. Qualification to serve of the Sub-Committee

- a. Ministers in full membership and being paid-up members shall be eligible to be elected to serve on the Commissions.

55. Tenure of office for Commissions

- a. Members of the Commissions shall serve for two years. Retiring members of the Sub-committees may be eligible for re-election.

56. Terms of Reference for Sub-Committees

- a. All Commissions shall work within the Terms of Reference and Standing Orders set for it by the Executive Committee.

57. Meetings of the Commissions

- a. The Commissions shall meet a minimum of three times in a year or as a need arises.

CHAPTER 9

FINANCE AND BUDGET COMMISSION

58. Finance and Budget Commission

- a. There shall be Finance and Budget Commission established under this article.

59. Duties of the Finance and Budget Commission

1. The Finance and Budget Commission shall have the responsibility to:-
 - a. Receive and approve an annual budget for the fraternal.
 - b. Monitor expenditure and budget variances.
 - c. Supervise the effective and efficient use of the fraternal fixed assets.
 - d. Ensure that the Annual Audit takes place each year.
 - e. Recommend to the Executive Committee, matters relating to the wages, salaries and allowances, conditions of service and other personnel issues as may be raised from time to time.

60. Members of the Finance and Budget Commission

1. There shall be six members of the Finance and Budget Commission. These shall be elected at the Annual General Meeting of the Fraternal.
2. The Secretary of the Finance and Budget Commission shall be the Executive Committee Treasurer of the fraternal.
3. Persons that are full members of the fraternal shall be eligible for election.

61. Tenure of office

1. Members of this commission shall serve for two years.
2. Retiring members shall be eligible for re-election.

62. Terms of Reference

1. The Finance and Budget Commission shall work within the Terms of Reference set for it by the Executive Committee.

CHAPTER 10**ELECTIONS INTO ANY FRATERNAL OFFICE****63. Elections into any fraternal office**

1. In all elections to the Trustee Board, Executive Committee, and Commissions, the procedure laid down in this chapter shall apply.
2. All elections to the Zone Committees shall be in accordance with procedure agreed at a Zone Meeting.

64. Format of Nominations

1. Nominations must be presented in a prescribed format. Individuals being nominated as Trustees must be ministers of the gospel that are full paid-up members of the fraternal and are in good standing with their church or denomination.
2. Proposers be of the nominees shall be full paid-up members of the fraternal as well.

65. Timing of Nominations

1. Nomination shall be received by the fraternal Secretary General within seven days prior to the Annual General Meeting or Special General Meeting at which the elections are scheduled to take place.
2. Nominations forms sent by whatsapp, email or fax shall be accepted.

3. The names of the nominees shall be announced during the Annual General Meeting or Special General Meeting during the elections.

66. Voting

1. Each eligible paid-up member shall have one vote.
2. No proxy votes shall be allowed, and votes can only be cast by people in attendance at the relevant meeting.
3. Printed voting forms shall be available at relevant meetings.
4. Voting shall be by secret ballot.

67. Successful Candidates

1. The successful candidates shall be those with a simple majority. Provided that in the event of a tied vote for the final place, there shall be a rebalot for the position.
2. The names of the successful candidates shall be announced in the General Meeting by the returning officer of the elections who shall be assisted by the Secretariat. In the absence of the secretariat, five individuals appointed from among the unpaid-up members attending the general meeting, shall assist.

68. Election of a Returning Officer

1. The Returning Officer to preside over the fraternal elections shall be the Coordinator who is the head of the fraternal secretariat.
2. In the absence of the secretariat, a group of five commissioners shall be appointed from among the non-paid up members of the fraternal attending the general meeting.
3. The Returning Officer shall then be elected from among the five appointed commissioners.
4. All full paid-up members attending the meeting shall elect the Returning Officer.

CHAPETR 11

FINANCIAL CONTROLS

69. Financial Year, Financial Systems and Bank Account

1. The financial year for the fraternal shall end on 31 March in each year.
2. In order to transact its daily business effectively and efficiently, the fraternal shall cause for a bank account to be opened with any of the reputable and government recognized banks.
3. The Executive Committee shall delegate signatories to the bank account on behalf of the fraternal.
4. The fraternal shall employ an Accounting Officer whose responsibility shall be to provide the Fraternal Coordinator with such financial information as may be needed to allow for the successful management of resources.
5. The Accounting Officer must ensure the financial viability of the fraternal and shall draw to the attention of the Finance and Budget Commission, all matters relating to financial management which cause concern.
6. The Accounting Officer shall have the right to direct access to the Trustees where she/he feels this to be necessary. Provided that all the channels of communication between the Accounting Officer and the Secretariat, the Finance and Budget Commission and the Executive Committee have been exhausted.

70. Annual Report

1. A certified public accountant shall be appointed as auditor at each Annual General Meeting.
2. An audit of the complete books of accounts of the fraternal shall be conducted each year according to international accounting standards and any relevant government legislation.

3. The audited report shall be presented to the Executive Committee within the first quarter of the year following the year end.

71. Transparency

- a. The fraternal shall have systems and controls which allow it to have transparent accounts which show where funds have come from and how they have been disbursed.

72. Accountability

- a. The fraternal shall be accountable to its members and donors, and the general public in respect of finances entrusted to its care and in particular, the fraternal ensure that assets are used effectively and efficiently and with the “**value-for-money**” as a key concept.

73. Accessibility

- a. The fraternal shall produce regular operational project reports and accounting statements and these shall be made available to members and others on request.
- b. Annual audited accounts shall be published with Annual General Meeting papers and sent to all members.

CHAPETR 12

THE FRATERNAL SECRETARIAT

74. Fraternal Secretariat

- a. The fraternal shall have a team of paid professionals and technical staff which shall form the fraternal secretariat, headed by a Coordinator. The size and composition of the Secretariat and the relevant Conditions of Service shall be agreed by the Finance and Budget Commission and recommended to the Executive Committee.
- b. The Executive Committee shall delegate responsibility for the day-to-day management and policy information to the Secretariat of fraternal. In the absence of the Secretariat, the Executive Committee shall execute the duties.

75. Duties of the Secretariat

1. To manage and deliver to the membership such services as may be agreed from time to time by the Executive Committee and adopted by the Annual General Meeting.
2. To use resources provided by members, donors, and the Government in cost effective ways which shall assist in the achievement of the fraternal strategic objectives; and
3. To develop internal systems, which shall permit members of the fraternal and its governance to collaborate effectively with Government, donors, and international bodies of like precious faith.
4. To advise the fraternal governance - Trustees, the Executive Committee and Commissions – in respect of policy and practice as required

76. The Coordinator

1. The secretariat shall include the Chief Executive with the title “The Coordinator”. He shall be the Chief Executive Officer of the fraternal.
2. The Coordinator shall be an ex-officio member of the Executive Committee but shall not have the right to vote.
3. The Coordinator shall have immediate responsibility to the Chairperson of the Executive Committee and shall:
 - a. Maintain a safe custody of the common seal of the fraternal.
 - b. Recruit junior staff.
 - c. Negotiate agreements, sub-agreements or any other authorized contracts with any other agent, donor, or government on behalf of the fraternal, provided that the Coordinator shall seek prior authority to do so from the chairperson of the Executive Committee.
 - d. To facilitate the activities of the Executive Committee, Board of Trustees and any Commissions of the fraternal.

- e. To represent the fraternal at local and international meetings and events and any other courses of instruction.
- f. To preside over the finances of the fraternal on behalf of the Treasurer of the Executive Committee.
- g. No Agreement, Sub-Agreement or Contract shall be binding on the fraternal unless it is signed by The Coordinator and either the President of the fraternal or the Chairperson of the Board of Trustees.

CHAPTER 13

THE DISCIPLINARY COMMISSION

77. Composition

There shall be established a Disciplinary Commission in the fraternal which shall consist of the following members:

- 1. Two representatives from the Executive Committee who must have been in ministry with the Church for at least seven (7) years with a proven track record of high integrity.
- 2. One Board of Trustee representative.
- 3. Two members from the full membership category, who must have been in ministry with the Church for at least seven (7) years with a proven track record of high integrity

78. Appointment of the Disciplinary Commission

- a. The Annual General Meeting shall appoint the Disciplinary Commission from any two-year term but not running concurrently with the Executive Committee.

79. The Chairperson

- a. The Chairperson of the Disciplinary Commission shall be elected by a simple majority of the General Meeting in session.

80. Duties and Powers of the Disciplinary Commission

The Disciplinary Commission shall:

- a. Advise the fraternal on disciplinary matters.
- b. Hear any disciplinary cases as mandated by the General Meeting of the fraternal,
- c. Act as the final appellate tribunal of the fraternal.
- d. Constitute a Presidential Council in an event of the Executive Committee resigning as stipulated in this Constitution.

CHAPTER 14

THE FRATERNAL STRUCTURE

81. The Fraternal Structure

The fraternal shall discharge its functions through the following constitutive organs and any other that may be established:

1. The Annual General Meeting
2. The Board of Trustees
3. The Executive Committee
4. The Board of Administration
5. The Sub Committees (Commissions)
6. The Zone Committees
7. The Fraternal Members
8. The Fraternal Partners
9. The Departments
 - a. Mama Pastors' Fraternal
 - b. Women's Network
 - c. Youth Network
 - d. Men's Network
 - e. Children's Network

CHAPTER 15

HANDING OVER/TAKING OVER

82. The Process of **Handing Over and Taking Over** shall be mandatory at all the levels of the fraternal structure.

1. Outgoing Officers shall be available for handing over to the incoming officers.
2. The incoming officer shall take full responsibility for the running of his/her office from the last day of the assembly in session at the time of election.

3. The incoming Officers shall be obliged to work alongside the outgoing Officer during the handling over/taking over period.

CHAPTER 16

POLICIES AND PROCEDURES OF THE FRATERNAL

83. Policies and Procedures

1. The fraternal shall establish policies and procedures as the Executive Committee, The Board of Trustees and Commissions shall deem necessary.
2. The policies shall be brought into the General or Special Meeting for adoption by the gull members of the fraternal.
3. Such examples of policies shall include, but not limited to, Financial Management Policy, Funeral and Sickness Policy, Pastors' Care Policy, Missions Policy, Partnership Policy and many others.

CHAPTER 17

CODE OF CONDUCT

84. Code of Conduct

1. The fraternal shall establish a Code of Conduct for all ministers of the gospel and their churches that will be members of the fraternal.
2. This code of conduct shall be the basis for all disciplinary actions taken by the fraternal through designated organs within its structure.
3. The Code of Conduct shall be adhered to at all times by every member of the fraternal.
4. Every member of the fraternal shall be encouraged to have access to a copy in order to stay informed.

CHAPTER 18

AMENDMENT OF THIS CONSTITUTION

85. Amendment

1. This constitution may be amended at the Annual or Special General Meeting of the fraternal, provided prior formal notification of the amendments has been sent to the members.
2. Notification of the wording of the amendments shall be sent to the secretariat or, in the absence of the secretariat, to the Executive Committee Secretary, in sufficient time to allow them to be out with notification of the General Meeting.
3. No amendments shall be accepted without formal notification.
4. A two-third majority of members present at the meeting shall be required to be approved.

CHAPTER 19

DISSOLUTION OF THE FRATERNAL

86. Dissolution

1. The fraternal may be dissolved at an Annual or Special General Meeting called in accordance with this constitution.
2. Formal notice of the motion recommending dissolution of the fraternal shall be sent with the notice of the meeting.
3. A motion for dissolution may be signed by all Trustees, or by a clear majority of the Executive Committee, or by at least fifty percent of full member organizations.
4. A two thirds majority of the persons in full membership present at the meeting shall be required for dissolution.

5. Assets of the fraternal remaining after agreed dissolution shall become the absolute property of another organization of like precious objectives, to which they shall be donated.

Signed by:

PRESIDENT – Executive Committee

Date:

CHAIRPERSON – Board of Trustees

Date: